Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**HOLY CROSS COLLEGE (AUTONOMOUS)**
Name of the head of the Institution	**Dr. Sr. Christina Bridget A.**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0431-2700637**
Mobile no.	**9600388007**
Registered Email	**office@hcctrichy.ac.in**
Alternate Email	**sr_biji@yahoo.com**
Address	**HOLY CROSS COLLEGE (AUTONOMOUS) TEPPAKKULAM POST TIRUCHIRAPPALLI - 620 002**
City/Town	**TIRUCHIRAPPALLI**
State/UT	**Tamil Nadu**
Pincode	**620002**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**24-Jul-1987**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. A. Turin Martina**
Phone no/Alternate Phone no.	**04312704343**
Mobile no.	**9943584602**
Registered Email	**office@hcctrichy.ac.in**
Alternate Email	**iqac@hcctrichy.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.hcctrichy.ac.in/Content/IQAC/AQAR/AQAR-2017-2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.hcctrichy.ac.in/IQAC/Academiccalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**88.5**	**2005**	**20-May-2005**	**14-Sep-2012**
3	**A**	**3.5**	**2012**	**15-Sep-2012**	**15-Sep-2017**
4	**A++**	**3.75**	**2020**	**14-Feb-2020**	**13-Feb-2025**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**10-Jul-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**50000**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

o Workshops and Seminars on Quality related themes for Faculty, Administrative Staff and Students

o Facilitation and Creation of learner-centric environment and promotion of knowledge and technology and training for ICT based teaching and learning

o For improving the Quality of Teachers, Faculty Performance Index is derived from ? Online Feedback from Students, Peers, HoDs, Deans, Principal ? Online Self-Appraisal For improving the quality of achievements and progress of the

Departments and College, ? Feedback collected from Examiners, Alumnae, Parents, Employers, is analysed and the necessary measures are taken.
o Conduction of Academic Audit and follow-up
o Preparation and Submission of AQAR as per the guidelines and parameters of NAAC and participation in the NIRF Ranking of Arts and Science Colleges

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Staff Council	**23-Jul-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**21-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**HCC had a functionary MIS on SEDNA and BOSCO Network till 2017 2018 Enterprise resource planning (HCC ERP) software came into existence since 2017, which is the integrated realtime management of various processes mediated by software and technology using common databases maintained by a database management system. ERP integrates all facets of operation comprising • Online Admission Processing • Online HCC**

	Calendar • Online Attendance Management • Online Timetable Generation • Online NME Registration • Online CIA Processing • Online Exam Registration • Online Hall Ticket Generation • Online Feedback Collection from students • Online Transfer Certificate/ Conduct Certificate/ Course Certificate Generation • Online Result Publication • Online Fee Payment Processing • Online Hostel Admission • Online Hostel Renewal Application for 2nd and 3rd year students • Online Faculty Performance Index (FPI) • Online quiz, Online Assignment • Online Certificate Course Registration • Online Internal Seating allotment • Online External Seating allotment • Online task management • Online grievance for students • Online Internal and External Exam For students (eg: Foreigners..ext.) • SMS notification to students and parents(for Attendance, ext.,) • Online Activity to staff • Online External Assessment Report (Individual, Consolidated, Supplementary mark sheets) • Online External Mark Entry • Online Assessment Report for University • Course Completed Report for University • Online Convocation registration • Online Convocation fee Payment • Online feedback Collection from out gone Students, parents, Staffs • Online Alumnae Registration and Payment • Online Hostel Fee Payment. • Library Management with RFID system

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	BIOCHEMISTRY	27/06/2018
BCom	BPO	18/06/2018
BCom	BFSI	18/06/2018
MLibISc	LIBRARY SCIENCE	27/06/2018
BSc	BIOTECHNOLOGY	18/06/2018
BA	TAMIL	18/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback collected from different stakeholders viz., Students, Alumni, Parents, Employers and Teachers on curricular aspects either through paper mode or online mode are analysed and suggestions are recorded. Based on the constructive feedback given, the syllabi of the courses are modified, and the action taken report of thefeedback is recorded. The changes that are brought into the course structure of each Programme are approved and passedin the ensuing Board of Studies and Academic Council. This feedback enhances the

quality of the course of different Programmes offered and alsothe employability skills of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4625	611	80	19	165

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is a student centric practice followed in the College. Mentors meet their mentees twice or thrice a semester according to the schedule given in the College academic calendar. The mentees share their academic needs and difficulties with their mentors. Mentoring system provides an opportunity for identifying the varied academic /personal /financial needs and the difficulties faced by the students. The needy students are helped through guidance and suggestions. Students who are in need of psychological counselling are addressed by the counsellor in the counselling centre of the College. Mentor maintains the record of the mentees for all the three years. Mentee's record is a self-evaluative record maintained by the mentee.5

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5273	264	1:19.9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
268	264	4	37	127

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
3	5273	0.057

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.hcctrichy.ac.in/Academics/PO_PSO_CO

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.hcctrichy.ac.in/Content/IQAC/AQAR/AQAR%20-%202018-2019%20-%20Student%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

collaborating agency	participated in such activities	participated in such activities
No Data Entered/Not Applicable !!!		
View File		

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

30417000	30417694

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nirmals	Fully	2016 version 1.00	2000

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	612	11	1	2	0	2	21	100	3
Added	49	0	1	18	0	0	5	40	25
Total	661	11	2	20	0	2	26	140	28

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

140 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilites
6069000	6825803	7033000	7033301

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Procedure for maintenance ? A well established policy and a systematic procedure is maintained for physical, academic and support facilities. ? The Principal of the college is the authorized person for the augmentation of the infrastructure, its maintenance and also for the disposal of defective unwanted infrastructure that cannot be used. Laboratory Stock checking of all the equipments, instruments, glass ware, specimens, computing devices etc. is done in all the departments regularly. Regular maintenance of Fault registers and Log books in all the laboratories and repair works are carried out immediately. Library Damaged books are bound, scanned and digitalized in the central library. The departmental library is taken care of by the staff in-charge in each department faculty and supportive staff. Sports Complex Every year inthe first week of July, the ground is cleaned and all the courts are marked before the inter departmental tournament. In the department stock registers A B, accession register, stock issue register and condemned register are maintained. Every year in the month of March, the stock register is closed and the condemned equipments marked in the condemned register are disposed by 31st March. Internal stock audit is done by other department HOD or Vice Principal. At the start of the next year, the condemned equipments are replaced by the new ones. Computers A programmer and a faculty member are in charge in every computer lab. Two hardware technicians take care of the maintenance and service of the computers. Common computer problems are handled by the concerned lab programmers and system administrator. Class Rooms Maintenance work related to electrical, carpentry, painting etc., of the classrooms are carried out under the supervision of maintenance staff throughout the year and major repair works are done during summer vacation. Electrical and technical requirements and other infrastructure facilities are maintained regularly by separate electrical and technical maintenance team. Procedure for Maintenance and Repair Service in laboratory For any kind of maintenance or repair the laboratory staff in-charge reports to the Head of the Department, and signed complaint for the register/fault register is forwarded to the Principal and the maintenance work is carried out. The failure of any computer system and accessories are recorded by the programmer in the fault register kept in the lab. Computer systems are installed with power backup. Students are instructed to follow standard operating procedures strictly during the use of systems to avoid system failure due to improper usage. Maintenance of Computing and Laboratory Instruments and Equipments The air-conditioners, generators and other equipments are cleaned, calibrated and maintained on a regular basis. The instruments and equipments are serviced by the suppliers from whom it is purchased, in case of any service required. The maintenance register of the same is kept in the lab. Separate maintenance register is kept with details of maintenance entries. Working of LCD is checked on a regular basis. Use of information and communication technology facilities for teaching and learning is recorded in the log book.

http://www.hcctrichy.ac.in/Content/IQAC/AQAR/Procedures%20for%20maintaining%20and%20utilizing%20Physical,%20Academic%20and%20Sports%20Facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

No Data Entered/Not Applicable !!!
View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active Student Council and dynamic representation of students on academic and administrative bodies and committees of the institution. Student Council and Student Forum: The Student Council body constituted through a democratic selection process is an active bridge between the Management and Students. The Student Council Members (SCMs) work along with the rest of the Student Forum which includes the Fine Arts and Sports Secretaries, Part VI leaders of the Service Oriented Courses and other student leaders in the conduct of all the campus activities and major celebrations. They play a vital role in the conduct of the Student- Initiated Campaigns, Scintilla-Fresher's Day, Talentia-Fine Arts Festival, Annual Sports Day, General Assemblies, regional and national festivals, Inter-Departmental Competitions, Inter-Collegiate Events, Seminars and Conferences. The Council Members network effectively with the students through the class representatives and the leaders of the clubs and service organizations. The SCMs have frequent meetings on all matters regarding College activities with the Principal, Vice-Principals and Dean of Students. The Student Forum is conducted periodically where the students' suggestions and requirements are represented. The Student Council Members have a voice in the quality matters of the College. Departmental Board of Studies (BoS): Every Department has a BoS which has, among others, maximum of two student members. This BoS is responsible for forming the curriculum / syllabus and the associated revisions/amendments. Student Representatives are encouraged to give suggestions in academic bodies like Board of Studies and Academic Council. Their feedback is taken into account in the upgradation of the Curriculum, Teaching-Learning Process and Infrastructure based on the need of present higher education, research and placement scenario. IQAC: Two students are members of IQAC and they contribute in the quality assurance process in academic and other related areas. Creative Campaigns: The Student Forum meet and interact periodically to represent suggestions and grievances to enhance the campus environment. The Student Council Members initiate creative campaigns to create awareness and productively address student related irregularities. To effectively and productively bring in change, the following campaigns and procedures are initiated by the students. The Council members conducted the 1. Anti-Ragging campaign to create awareness on zero tolerance to ragging in the campus 2. Anti-Child labour campaign 3. Eco-friendly Initiatives such as Dim and Dip Day and No Vehicle Day to conserve energy. The Council Members along with 120 student volunteers reached out to the affected people through the Gaja Cyclone Relief in 2018. They did a damage assessment survey of the disaster and volunteered in the Rehabilitation process in the villages of Naduvasal and Thirumangudi. The Student Forum dynamically helps in enabling a student-friendly campus and work

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

7365

5.4.3 – Alumni contribution during the year (in Rupees) :

847250

5.4.4 – Meetings/activities organized by Alumni Association :

Year Alumni association meetings Dates of meetings No of members attended 2018-2019 General Alumnae Meet 08.12.2018 443 2018-2019 Malaysian Alumnae Chapter Meeting 13.11.2018 5 2018-2019 Singapore Alumnae Chapter Meeting 15.11.2018 50 2018-2019 Alumnae Meet @ Bangalore 06.05.2018 4 2018-2019 Alumnae Reunion -Audiology 21.09.2018 10 2018-2019 Alumnae Meet-Audiology 09.02.2019 16 2018-2019 Alumnae Meet-BioChemistry 09.02.2019 32 2018-2019 Alumnae Meet-Biotechnology Bio-Informatics 09.02.2019 10 2018-2019 Alumnae Reunion -Botany 24.10.2018 6 2018-2019 Alumnae Meet-Botany 09.02.2019 57 2018-2019 Alumnae Reunion -Business Administration 24.10.2018 5 2018-2019 Alumnae Meet-Business Administration 09.02.2019 96 2018-2019 Alumnae Reunion -Chemistry 13.10.2018 41 2018-2019 Alumnae Meet-Chemistry 09.02.2019 136 2018-2019 Alumnae Meet -Commerce 09.02.2019 236 2018-2019 Alumnae Reunion -Computer Science 20.10.2018 50 2018-2019 Alumnae Meet -Computer Science 09.02.2019 113 2018-2019 Alumnae Meet-Economics 09.02.2019 35 2018-2019 Alumnae Reunion -English 13.10.2018 11 2018-2019 Alumnae Meet-English 09.02.2019 92 2018-2019 Alumnae Reunion -Maths 03.11.2018 11 2018-2019 Alumnae Meet-Maths 21.09.2018 152 2018-2019 Alumnae Reunion -Physics 27.10.2018 25 2018-2019 Alumnae Meet -Physics 09.02.2019 70 2018-2019 Alumnae Meet -Rehabiltation Science 09.02.2019 35 2018-2019 Alumnae Reunion -Viscom 29.11.2018 8 2018-2019 Alumnae Meet -Viscom 09.02.2019 20 2018-2019 Alumnae Reunion -Zoology 08.09.2018 21 2018-2019 Alumnae Reunion -Zoology 23.11.2018 33 2018-2019 Alumnae Meet -Zoology 08.12.2018 26 2018-2019 Alumnae Meet -Zoology 09.02.2019 34 2018-2019 A Program on "Marital Counselling" 29.01.2019 30.01.2019 1150 2018-2019 Outreach Activity-I- For Rural School Students 08.06.2019 35 School Students 2018-2019 Outreach Activity-II- Invited talk on "sound mind sound body" 29.06.2019 35 Supporting Staff

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Various academic duties and responsibilities are shared by staff who occupy important administrative positions such as Vice Principals and Deans. As part of participative management academic responsibilities are shared by staff who serve as Vice Principals and Deans. Till 2011-2012 there were only two academic deans. Deansof Student Affairs and Extension were appointed in 2012- 2013 to strengthen participative management. The various Deans carry out their duties systematically. The Academic Dean take responsibility for academic planning and academic audit of the programs. They also restructure the curriculum and course pattern based on changing needs of the educational scenario. The Dean of Student Affairs monitors the student activities and supports the student

welfare measures in the college. The Dean of Extension coordinates and monitors all the extension activities to create social awareness among students. To enhance research and consultancy the Dean of Research was appointed in 2017-18 and Centre for Research and Development was started and seed grant for research is provided to the self finance staff by the management.Research mentoring and plagiarism check are also facilitated. To facilitate international collaboration the Dean of International Affairs was appointed in June 2019. 2. Students also play an imporatant role in the participative management and decision making for academic and other activities of the college. The student council members are allotted various portfolios such as Go-Clean Minister, Finance Minister, Information and Networking Minister, Discipline Minister, Women Empowerment Minister, Welfare Minister, Health Minister, HRD Minister and Education and Current Affairs Minister, to work on different aspects for the welfare of the students and the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
No Data Entered/Not Applicable !!!	

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme					
No Data Entered/Not Applicable !!!					
[View File](#)					

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
264	**264**	**127**	**127**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching PROFESSIONAL • All benefits provided by the government given to aided staff (teaching and non-teaching)- Pongal bonus, DA arrears, health insurance, medical leave/maternity leave • Staff of the aided stream are encouraged to go for FDP, Orientation and Refresher programmes • On Duty leave/permission to attend Seminars/Workshops /Conferences at the National and International Level and as Resource Persons/Consultancy within the campus and to other organizations • SEED money allocated for Research work for Self Financing staff, and financial support for aided self financing staff to attend seminars and Conferences (travel and registration expenses) • Recognition of achievements – cash awards for 100 attendance and for 25 years service in the college, and also for Ph.D.'s produced, major and minor projects received, awards received, book publication, patent received PERSONAL • A scheme of provident fund (EPF) was introduced for the teachers who work in the self financing stream, with the	**Non teaching PROFESSIONAL • Recognition of achievements – Cashawards for 100 attendance and for 25 years service in the college. • All Government sanctioned benefits • Workshop on Safety measures • Training programme on Team Building • Allowed to pursue higher studies through distance education mode • Training for improving computing, communication skills and office filing systems. • Staff encouraged to write group IV exams for career promotion. PERSONAL • Counseling • Legal Aid • Health Insurance • Tour once a year sponsored by the Management • Loan Facility • Financial aid for their Children • Leave privileges • Christmas Get together • In 2017 salary increase for non-teaching staff • Language Lab coaching for children of Non teaching staff • Group insurance scheme for management Non teaching staff • Maternity leave facility • Medical leave**	**Students • Noon meal Scheme • Fee concession • Management Scholarship • Free education and free food for selected sports students • Loan books**

management contribution. Henceforth they are eligible for pension and can avail loans. • Approval of extension of leave after Medical/Maternity leave for eligible staff • Counseling • Legal Aid • Health Insurance • Staff Tour once a year sponsored by the Management • Christmas Get together • In 2017 salary increase for self financing staff • Training in the language lab to hone their LSRW Skills • Permission to avail leave on loss of pay for Ph.D work. • Need based loan facility for management staff • Group insurance scheme for management staff • Maternity leave facility • Medical leave

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT • The audit is conducted annually at different periods • Internal audit is conducted in November every year by the Finance commission Committee of the Province for all funds received and the expenditure • The internal audit of November in each academic year. The Finance committee consisting of 7 members conduct the internal audit of all the funds received and the total expenditure increased and audit all the bills and receipts regarding the expenditure for the year EXTERNAL AUDIT • External audit: AG audit is conducted once in 3years. JD audit is conducted from time to time • External audit of UGC Grants- development grants-autonomous grants, other UGC funding grants are audited by auditors twice a year in December and April • Salary for aided staff is audited. The financial statement is sent to JD AG at the end of the academic year • From 13th to 18thMay 2019 JD audit for the accounts of the years 2011-2012 to 2016-2017 was conducted

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

286785

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	Yes	IQAC team
Administrative	Yes	AG Chennai RJD Trichy	Yes	Samy Raju Audit Office Trichy

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* Department level Parent Teacher Meetings are organised every semester where the Class Teacher informs the Parents about their wards progress and suggestions are invited from Parents. • Feedback from Parents are collected during the Parent Teachers Parent Forum Meet and responses are analysed for further action. • ASession on the topic "Parental Counseling" was conducted on 20thSeptember, 2018, for the parents of I year UG and PG students. Business Meeting of Parents Forum to elect the Office bearers of the Forum was held on 12th January 2019. (around 200 parents attended Parents Forum arranged a meeting on "Laws Pertaining to Women", on 27th February 2019 for final year UG Students.

6.5.3 – Development programmes for support staff (at least three)

* Workshop on Uploading and Maintenance Documentation of Databases • Training on Library Documentation • Orientation Programme on Simple Secrets of Happy Living – Motivational Talk

6.5.4 – Post Accreditation initiative(s) (mention at least three)

* New Programmesintroduced U.G: Biotechnology and Tamil, B. Com – BPO, B.Voc (BFSI) P.G: Biochemistry, Library and Information Science, Psychology, History M. Phil: Mathematics Ph.D: History, Economics, Visual Communication PG Diploma: Medical Laboratory Technology Add on courses: Medicinal herbs and mass cultivation, Event Management and Ecotourism • Establishment of Centre for Research and Development • A full-fledged Central Instrumentation Facility • Increased broad band lease line from 50 mbps to 140 mbps and campus Wi-Fi connectivity • Digitalization of library

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Programme on Know Yourself	12/03/2019	12/03/2019	37	3
International Women's Day Celebration	08/03/2019	08/03/2019	5279	27
Basic Legal Awareness Programme	20/02/2019	20/02/2019	37	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Annual power requirement met by renewable energy resources --- X 100 Annual Power Requirement 186500 X 100 59 316100

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	85
Provision for lift	Yes	85
Braille Software/facilities	Yes	4
Rest Rooms	Yes	85
Scribes for examination	Yes	6
Special skill development for differently abled students	Yes	63
Any other similar facility	Yes	139
Ramp/Rails	Yes	85

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) 1. No Vehicle Day: Anti Pollution Activity No Vehicle Day is planned on the last Tuesdays of every month where staff and students are encouraged to take up public transport and bicycles .The pollution in the campus to a considerable extent . 2. Dim and Dip Day- Energy Conservation Activity To create awareness on energy conservation Dim and Dip Day was observed on 27th March 2019 in Holy Cross College, Tiruchirappalli. At 9 a.m. the college implemented a power shut down for half an hour in the campus. Dim and Dip Day is conducted at regular intervals. 3.Plastic Free Campus- Protecting Ecology The use of Plastic is banned inside the campus. Instead Jute, Cloth or Paper bags, Files and banners are in vogue here. The college conducts awareness rallies regarding the harmful effects of plastic in the neighbourhood. 4.Paperless Office and Classrooms Through Enterprises Resource Planner ERP used for Staff and Students. Admission for College, Hostel and Hostel Renewal and Payment of feesis done. Students can register Feedback , Grievances and Complaints. Students can view their calendar, Day order, Timetable and Notice Board. Students can register for various courses. They can attend quiz and download their Internal and External Hall Ticket through Online. The staff encourages submission of Assignments, field work and many research reports through Email, Blogs, Google Classroom and Smart Social Worker APP. Sharing files stored in the E-Mails. Nurturing Nature 5.Saplings: Every year outgoing students are presented saplings of plants as mementoes and this year 1777 saplings were distributed to them. 6.Forest Day: World Forest Day was celebrated on March 21st 2019 by planting trees in the campus grounds.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
Describe atleast two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website,provide the link Best Practice 1 1. Title of the Practice: Question Bank for Summative Evaluation 2. Objectives of the Practice What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words)? The Question Bank is followed to Ensure quality, objectivity, reliability and validity of testing. Give adequate importance to significant concepts in the syllabus. Maintain novelty in question papers and avoid repetition of questions. Test all levels of intelligence. Enhance the teaching learning and evaluation process Avoid delay in the procurement of questions for setting. Be genuinely autonomous in evaluation process. Principle: Till 2017-2018 the question bank was prepared according to the Bloom's Taxonomy of intelligence and from 2018-2019 question bank is reframed according to the Revised Bloom's Taxonomy. When the syllabus is changed, necessary changes are made in the question bank also. 3. The Context The practice of Holy Cross College is to spell out the Specific Outcome of Learning and prepare the question paper as per the Blue print.The college decided to prepare and use question bank for Major Courses for some UG Programmes. Challenges /Issues needed to be addressed during the preparation and implementation of the Question Bank: • Confidentiality of questions needs to be maintained. • Accessibility to the question bank should be limited to the CoE. • Software should be efficient and user friendly. • Questions must be error free. • Repetition of questions and questions that are out of syllabus should be avoided. • Challenging and mentally stimulating questions using the key words of Revised Bloom's Taxonomy are included. 4. The Practice Rigorous training has been given to the teachers in the process of framing questions for the Question

Bank by the evaluation experts in their respective area of study. The questions are meticulously prepared by the subject teachers, verified by the peers and the Head of the Department and the soft copy of the same is handed over to the Controller of Examinations. No copies of question banks, either hard or soft, are kept in the departments. Every semester, the departments submit the syllabus and blue print for retrieving the questions from the question bank. Every year Question banks of Major courses are updated. Constraints - It requires dexterity on the part of the teacher to make appropriate use of this method. 5. Evidence of Success There were no complaints from students regarding use of question banks for external evaluation. Questions from every unit of the syllabus focuses on testing all levels of hierarchical thinking .Since answer keys are provided with the questions in the question bank, evaluation is objective. For revaluation for the examinations using question banks, the revaluation results show zero discrepancy. Since there is no repetition of questions, the novelty and the element of unexpectedness make the students study intensively and extensively .Students find the experience of writing these examinations using question banks challenging and rewarding. 6. Problems Encountered and Resources Required The practice of question Bank followed in the past was according to the Bloom's Taxonomy .With the introduction of the Revised Bloom's Taxonomy in 2017-2018 in the preparation of Lesson Plan and teaching learning situation the blue print also is also revamped to the Revised version of the same . As many staff who had received rigorous training in the setting of the question bank have retired, orienting the new staff in the college in the appropriate creation of the Question Bank is needed. Updating the syllabus according to recent developments also demands frequent changes in the question Bank. Best Practice 2 1. Title of the Practice: Holy Cross College Outreach Programme –RESCAPES (Rural Enrichment through Students Community Action Participation for Environmental Sustainability) RESCAPES is Holy Cross College's outreach Programme developed and designed in line with the institution's Vision and Mission. 2. Objectives and Principles: Objectives: • To train the students in multiple skills such as Resource mapping, Project planning, Designing and execution, Survey and Impact analysis, Report writing and interpersonal and team activity. • To encourage creativity in students and develop them into committed leaders for societal and environmental development. • To be a link between the Government authority and village community. • To enable the village community to become self reliant and sustain the eco system. • To materialize "Classroom to the Land"policy of Education. • To awaken Social and Eco Consciousness among students and rural community Principles: This Programme was successfully designed involving all the staff and students and was integrated into the curriculum. The UG students are given theoretical input, practical exposure and reporting through two SBE Courses and field work in the villages and PG students have 8 hours for field work to execute the project with appropriate strategies developed. In the curriculum two credits for the two SBE Courses and one credit for the field work is allotted for RESCAPES. 3. The Context RESCAPES emerged out of an interaction with experts in the International Conference on Sustainable Development and Management of Natural Resources held from 15th to 17th March 2003 at Holy Cross College (Autonomous) Trichy. Experts' recommendations were on the conservation of ecosystem and their sustainability in India. This ignited the launching of the RESCAPES program on 06.07.2004 The issues addressed are: • Water and soil Conservation • Tree plantation • Kitchen gardening • Herbal Plants and Mushroom cultivation • Sustainable agricultural practices - Vermi compost,Panchagavya,Azolla cultivation • Health, Hygiene and Sanitation. The strategies adopted for village rejuvenation are: • Watershed and soil management. • Eco-friendly agricultural practices. • Use of non conventional energy. • Promotion of food security and • Development of infrastructure and easy access to markets. 4. The Practice: The college has adopted 23 villages in Manachanallur Block in Tiruchirapalli District. The UG students of Holy Cross

College and the vulnerable and marginalized groups such as youth and children, women, farmers, unorganized labourers and Dalits from these villages were the target group for RESCAPES activities . The RESCAPES activities are planned for students in 3 stages viz., 1. Orientation, learning and training to the I UG students, 2.Field application and reaching out to the communities where the Second Year students spend 32 hours in field work in the adopted villages. The activities include exposure to the realities of rural environment, sensitization to special needs of the local communities. 3.Impact study and documentation were Third Year UG students undertake an impact study and prepare a report on the outcomes of the projects implemented in the village. Uniqueness of RESCAPES The RESCAPES program is 1.Institutionalized and inbuilt in the academic curriculum. 2.Involves the students and staff. 3. Integrates other extension services and clubs such as NSS, EXNORA, ROTARACT and RED CROSS and UGC funded major and minor Research Project for RESCAPES. 4.Links RESCAPES programmes to villages. 5. Evidence of Success Performance against targets: Target Group Performance oriented Activities College students Educational Camps, Terrace Gardening ,Agricultural Farm Visit Rural school students Integrated Health Screening(BMI , HB, Speech and Hearing) Motivational Programme e.g. Your Dreams have power Awareness Programme on health ,hygiene, environment etc. Youth Computer Literacy , Self employment training Rural Women Kitchen Gardening, Adult Education , Menstrual Hygiene , Breast Cancer Screening, Importance of Breast Feeding Rural Men Adult Education , De-addiction Programme, Training for Farmers Eco System Around 6,410 trees planted, Solid waste management , Eradication of Prosopis Julifera,Cleaning of Rivers 6. Problems Encountered and Resources Required • Availability of villagers only in the evening poses problems for the students to meet them as the students visit the villages only at day time. • Visit of the students to the villages is not a continuous process due to their academic schedule. • Difficulty in getting permission from the Government Officials and Village Administrative heads slows down the prompt delivery of the services. Resources required: • Financial aid for frequent transportation for taking students to and fro. • Human Resources (Coordinators) for execution of projects.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Institutional Distinctiveness – The programme of Rehabilitation Science The Institution ofRehabilitation Science, directly works for towards the welfare of the differently abled thereby fulfilling the vision and mission of Holy Cross College. In 1983 ,Christoffell Blinden Mission, an international Organization, which provides support to people with disabilities, chose Holy Cross College as its mission partner. Subsequently, Holy Cross College worked with Bharathidasan University to develop programmes to produce professionals in the field of rehabilitation and special education. In 35 years, the Department grew substantially to offer UG, PG, MPhil, Ph.D and a number of need based certificate and diploma programmes recognized by the Rehabilitation Council of India becoming the first of its kind in Asia and was awarded the Special Grade Performance Rating in the area of Multiple Disability by RCI. It is a nodal agency for offering Bachelor in Special Education in distance mode for Tamil Nadu Open University and for a number of Governmental and Non-Governmental agencies for training personnel and

undertaking services. Holy Cross Blossom Opportunity School and Rainbow Therapeutic Unit, are part of the Institute andserve as labs for practical training. The Institute - • Provides quality education in the area of rehabilitation of disabled persons. • Prepares skilled rehabilitation professionals. • Sensitizes societyabout disability issues. • Empowers disabled children /persons. • Networks with Government and Non-Governmental Organizations. Outstanding features of the Institute: • Compulsory internship during the summer vacation for UG students. • Students also get hands on training through Blossoms Opportunity School and Rainbow Therapeutic Unit. • Blossoms school accommodates nearly 100 children with developmental disability. • Rainbow Therapeutic Unit provides intervention, counselling and therapeutic service to children with special needs. • Conducts many community awareness programmes and screening camps. • Organises training programmes under the Sarva Shiksha Abhiyan. • Staff and students exchange programmes with institutes abroad prove their quality. • Edu-Tech Lab of the Institute, set up in association with the HEPSN Project of the Ministry of HRD, Government of India provides services to the disabled. • Candidates from India and Abroad have registered for Doctoral degree under the Faculty. Many of the alumnae have established centres catering to all categories of disability in various parts of the country. They are also special educators, SSA co-ordinators, vocational and remedial instructors, low vision consultants, counsellors, psychological assessors etc. • The alumnae are also in leading positions in Christoffell Blinden Mission and alsowork overseas. • Many of them own their creative start-ups. An alumnae, Ms.Praveena has three schools and a success story of innovations. • Indigenously designed sensory autos, other motivational and instructional innovations are aptly integrated in the start-up with modernized apparatus. • The Institute's faculty are regular consultants to various organizations. In line with the mission of Holy Cross College the institute offers honorary consultancy services to set up organizations.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Considering the feedback from the stakeholders, recommendations from the IQAC and the current faculty potential, the College has specific plans for future development in different areas as follows. 2. The Board of Management proposes to introduce MBA, BSc Food Technology and BSW programmes in the coming years. 3. The College considers further updating of its curriculum and syllabi to international standards. One of the means of achieving this is by setting up Boards of Studies with international experts. Provision for their participation will be made through video-conferencing. 4. The College is aware of the need for further updating the teaching learning process in line with the advancing IT technology. So far the ICT lessons were prepared on MOODLE template. The College is now considering the use of software with advanced facility to prepare ICT lessons. This would enable to design online courses. 5. The College is now considering on line courses forinterdisciplinary subjects. 6. Measures are to be taken through the Departments and Dean's office to encourage more students to avail the scope for credit accumulation and credit transfer within and outside the country. 7. Proposals are there to introduce examination reforms such as online examination in order to expose students to this practice and correspondingly to use OMR sheets for evaluation. 8. Efforts are to be taken to encourage faculty for publication in high indexed journals, apply for patents and copy rights and use their research outcomes for innovations and start ups. 9. All eligible departments are to be upgraded as recognized research centres and more facuty to become recognized guides so that more faculties will be able to qualify themselves with doctoral degree. 10. At least 5 0f the faculty are to be motivated to attain international recognition in teaching and research. 11. A

comprehensive impact study is to be carried out in the adopted villages on the College extension project, RESCAPES to assess the achievement of the targets and to move to new villages, if necessary. 12. Faculty is to encouraged to undertake more consultancy service and generate resources. 13. Measures are to be taken to motivate and prepare students for national eligibility tests. 14. The College proposes a strategic plan of action to double the number of registered alumnae to start at least 5 more chapters. 15. Efforts are to to be initiated to mobilize resources from alumnae for their solid visible contribution to the College.